

Message Text

PAGE 01 FUKUOK 00077 280222Z

20

ACTION FBOE-00

INFO OCT-01 EA-10 ISO-00 A-01 SY-05 (ISO) W

----- 113670

R 250200Z JUN 75

FM AMCONSUL FUKUOKA JA

TO SECSTATE WASHINGTON DC 465

INFO AMEMBASSY TOKYO JA

STATE

UNCLAS FUKUOKA 00077

E.O. 11652: N/A

TAGS: ASEC, ABLD, JA

SUBJ: SPECIAL RECEPTIONIST DESK, AMCONSUL FUKUOKA PROPERTY 61308

REF: STATE 139759

1. POST APPRECIATES THE DEPARTMENT'S RECENT APPROVAL OF THE RECEPTIONIST'S DESK FOR FUKUOKA WHICH WILL GREATLY INCREASE SECURITY OF CONSULATE AND HELP PREVENT A REPEAT ATTACK ON THE BUILDING.
2. WE HAVE BEEN MAKING A DETAILED STUDY OF THE WORKLOAD OF THE CONSULATE STAFF IN ANTICIPATION OF MOVING THE PRESENT RECEPTIONIST TO THE NEW RECEPTION DESK AND FIND THAT THE PHYSICAL SEPARATION OF THE NEW DESK FROM THE CONSULAR SECTION, THE NEED FOR THE DESK TO

PAGE TWO RUADLTA7401 UNCLAS

BE MANNED AT ALL TIMES AND THE ADDITIONAL RESPONSIBILITY OF CONTROLLING ENTRY TO THE BUILDING MAKES IT IMPOSSIBLE FOR THE RECEPTIONIST TO CONTINUE TO PERFORM CLERICAL DUTIES FOR THE CONSULAR SECTION.

3. OVER THE LAST SEVERAL YEARS THE INCREASE IN THE CONSULAR SECTION WORKLOAD HAS FALLEN MAINLY ON THE RECEPTIONIST AS THE SPECIALISTS ARE FULLY UTILIZED. AT THE START OF OUR STUDY, THE RECEPTIONIST WAS DOING MOST OF THE COUNTER WORK FOR THE VISA SECTION, ASSISTING PEOPLE FILL OUT THE FORMS NEEDED FOR MARRIAGES AND TYPING THE NECESSARY DOCUMENTS, AS WELL AS PROCESSING ABOUT ONE HALF OF THE PASSPORT APPLICATIONS UNDER THE DIRECTION OF OUR ONE PASSPORT AND CITIZENSHIP SPECIALIST AND DOING ALL THE TYPING FOR THE PASSPORT AND CITIZENSHIP SECTION. SHE IS ALSO THE

UNCLASSIFIED

UNCLASSIFIED

PAGE 02 FUKUOK 00077 280222Z

CONSULATE TELEPHONE OPERATOR.

4. A STUDY OF THE TRAFFIC IN AND OUT OF THE BUILDING SHOWS THAT ACCESS CONTROL WILL OCCUPY ABOUT 40 PERCENT OF THE RECEPTIONIST'S TIME, THE REST WILL BE SPENT OPERATING THE CONSULATE SWITCHBOARD,

DIRECTING VISITORS TO THE PROPER OFFICES AND DOING NON PRIORITY
TYPING AS TIME ALLOWS. IF ACCESS TO THE BUILDING IS TO BE
EFFECTIVELY CONTROLLED, THE DESK MUST BE MANNED AT ALL TIMES AND

PAGE THREE RUADLTA7401 UNCLAS

THE RECEPTIONIST CANNOT BE EXPECTED TO PERFORM DUTIES THAT WILL
DISTRACT HER FROM HER PRIMARY DUTY OF SCREENING PEOPLE COMING INTO
THE BUILDING. FOR THIS REASON MOST OF THE CONSULAR CLERICAL WORK
CANNOT BE DONE AT THE NEW RECEPTION DESK.

5. AS A RESULT OF OUR STUDY, MARRIAGES HAVE BEEN TRANSFERRED FROM
THE RECEPTIONIST TO THE SOCIAL SECURITY AND FEDERAL BENEFITS
SPECIALIST AND SOME OF THE PASSPORT AND CITIZENSHIP SECTION TYPING
IS NOW ROUTED TO THE ECONOMIC/COMMERCIAL SECTION CLERK BUT
PASSPORTS AND VISAS STILL REMAIN A PROBLEM.

6. BECAUSE THE NEW DESK WILL NOT BE LOCATED IN THE CONSULAR
SECTION, THE RECEPTIONIST WILL NOT BE ABLE TO DO THE COUNTER
WORK FOR THE VISA SECTION SHE CURRENTLY PERFORMS. THE CONSULATE'S
VISA SECTION CONSISTS OF TWO VISA SPECIALISTS WHO BETWEEN THEM
PROCESS OVER 24,000 VISAS A YEAR AND NEITHER OF THEM HAS TIME TO
PERFORM THE DUTIES CURRENTLY BEING DONE BY THE RECEPTIONIST. WE
ALSO CANNOT FIND AN ALTERNATIVE PERSON TO HANDLE THE PASSPORT
APPLICATIONS CURRENTLY BEING PROCESSED BY THE RECEPTIONIST AND THE
REMAINDER OF THE PASSPORT AND CITIZENSHIP SECTION TYPING WHICH
INCLUDES TYPING OF THE PASSPORTS.

7. IT IS THE POST CONCLUSION THAT IT IS IMPOSSIBLE FOR US TO MAN

PAGE FOUR RUADLTA7401 UNCLAS

THE NEW DESK, GIVEN THE CURRENT LEVEL OF STAFFING, WITHOUT SERIOUS
DISRUPTIONS IN THE WORK OF THE CONSULAR SECTION. THE ONLY
SOLUTION APPEARS TO BE FOR US TO ENGAGE A CONTRACT GUARD TO HANDLE
ACCESS CONTROL TO THE BUILDING, ALLOWING THE CURRENT RECEPTIONIST
TO CONTINUE WORKING IN THE CONSULAR SECTION. WE SEE THIS ONLY AS
A TEMPORARY SOLUTION THAT WILL ALLOW THE SECURITY PLANS TO BE
UNCLASSIFIED
UNCLASSIFIED

PAGE 03 FUKUOK 00077 280222Z

IMPLEMENTED WHILE GIVING US TIME TO FURTHER STUDY THE CONSULAR
SECTION WORKLOAD AND PREPARE THE JUSTIFICATION FOR THE ADDITIONAL
STAFF MEMBER THAT APPEARS WILL BE NEEDED.

8. ACTION REQUESTED: THE DEPARTMENT'S APPROVAL FOR POST TO
CONTRACT FOR ONE SECURITY GUARD NINE HOURS A DAY ON A MONTHLY
BASIS AT THE RATE OF ONE THOUSAND DOLLARS PER MONTH.

RICHARDSON

UNCLASSIFIED

NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 25 JUN 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975FUKUOK00077
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D750225-1037
From: FUKUOKA
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1975/newtext/t19750614/aaaaampw.tel
Line Count: 110
Locator: TEXT ON-LINE, ON MICROFILM
Office: ACTION FBOE
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 3
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 75 STATE 139759
Review Action: RELEASED, APPROVED
Review Authority: greeneet
Review Comment: n/a
Review Content Flags:
Review Date: 02 DEC 2002
Review Event:
Review Exemptions: n/a
Review History: RELEASED <02 DEC 2002 by PhilliR0>; APPROVED <11 MAR 2004 by greeneet>
Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
06 JUL 2006

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: NATIVE
Subject: SPECIAL RECEPTIONIST DESK, AMCONSUL FUKUOKA PROPERTY 61308
TAGS: ASEC, ABLD, JA
To: STATE
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 06 JUL 2006